

Oxford City Council

Leisure Facilities Strategy Development Timeframe

Proposed Time-line

	Action	Responsibility	Resources	Timing
1.	Reconvene Officer Steering Group with specific representation and allocated lead officer responsibilities.	SMB via Strategic Director – Physical Environment	Officer Time	Completed
2.	City Council Response Paper to the Strategic Assessment to SMB drafted for SMB	T. Stephens	Officer time/Consultancy	Nov 9th 04
3.	City Council Response Paper to Environment Scrutiny	T. Stephens	Officer time/Consultancy	Nov 15 04
4.	City Council Response Paper to EB to approve Public Consultation	Officer Steering Group	Officer time/Consultancy	Nov 29 04
5.	Public Consultation on City Council response paper	Officer Steering Group	Officer time/Consultancy	Dec -Jan 05
6	Consultation findings and representations considered and reviewed for inclusion in Draft Strategy and begin drafting	Officer Steering Group	Officer time/Consultancy	Feb/March 05
7.	Consultation findings and Draft Strategy to Executive Board to approve Public Consultation)	Officer Steering Group	Officer time/Consultancy	April 4 th 05
8.	Draft Strategy issued for second publication period (min 28 days)	Officer Steering Group	Officer time/Consultancy	April/ May 05

9.	Final Strategy prepared taking account of second consultation findings.	EB /Council	Committee Cycle	May/June 05
10	Formal adoption of Leisure Facilities Strategy by Executive Board and Council.	Officer Steering Group	Officer time	July 05
11	Implementation of strategy through re-alignment of relevant business unit Business Plans to reflect strategic priorities and budgets	T.Stephens/ Other BM's	Officer time	Post adoption